

# Bedonwell Junior School School Improvement Plan 2007/08



## School Improvement Plan 2007-08

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2008 TARGETS

English	L4%	94%
	L5%	50%
Mathematics	L4%	92%
	L5%	52%
Science	L4%	97%
	L5%	76%

**Curriculum (& Social Inclusion)**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
To further improve Mathematics and English	<ol style="list-style-type: none"> <li>1. Introduce the Primary Strategy</li> <li>2. Literacy and Maths co-ordinators to attend LA training and cascade to staff.</li> </ol>	Summer 07 to Dec 07	<u>Summer 2008 Targets</u>  <u>English</u> L4 94% L5 50% <u>Mathematics</u> L4 92% L5 52%
To raise writing standards especially with School Action Pupils.	<ol style="list-style-type: none"> <li>1. SENCO and Literacy Co-ordinator to monitor planning and give advice.</li> <li>2. Year Heads to assist with planning for a suitable curriculum.</li> </ol>	Sept 07 to Jul 08	5% improvement with School Action Pupils in KS2 SATs.
Continue to improve creativity in the school.	<ol style="list-style-type: none"> <li>1. Submit for first round of assessment for the Arts Mark.</li> <li>2. Co-ordinator to conduct and audit an action plan.</li> </ol>	Sept 07	Bronze award achieved
To improve opportunities for dyslexic pupils.	<ol style="list-style-type: none"> <li>1. Register for Dyslexia Friendly School Award mark.</li> <li>2. Familiarise staff with criteria.</li> <li>3. Staff training.</li> </ol>	Sept 07 to Jul 08	Registration and initial audit completed.
Improve cross-curricular links	<ol style="list-style-type: none"> <li>1. Year Heads (and their colleagues) to add further cross-curricular links to Year group plans.</li> <li>2. Year Heads to meet with Deputy each term to review progress made.</li> </ol>	Sept 07 to Jul 08	Deputy reports improvement in planning.

**Pupils (inc. Pastoral)**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
To further develop Pupil Voice	<ol style="list-style-type: none"> <li>1. Monthly meetings with school councillors in lesson time and involve governor input.</li> <li>2. School Council to provide ideas to improve the school and contribute to SEF.</li> <li>3. School Council to be consulted on the pupil questionnaire.</li> <li>4. To consult with pupils in the next school improvement plan cycle.</li> <li>5. Pupil contribution to school website and pupil welcome pack.</li> <li>6. Give regular feedback to the wider school community.</li> <li>7. TA to support School Council with admin. tasks.</li> </ol>	Sept 07	<p>Improved response in the next pupil questionnaire.</p> <p>Pupils report greater knowledge of School Council activities. School Council meetings are regularly reported to members.</p>
To provide home support material for pupils.	<ol style="list-style-type: none"> <li>1. Develop the website for pupils to access to gain information to help with their studies.</li> </ol>	Summer 07 to Easter 08	
To enhance social and emotional learning.	<ol style="list-style-type: none"> <li>1. HT to develop links between SEAL, RE and PSHE in collective worship.</li> <li>2. HT and DH to plan and develop a suitable evening sex education meeting for Yr 6 parents.</li> <li>3. HT to "publish" information to parents on the website.</li> <li>4. HT and a governor to explore ways of further involving parents in SEAL.</li> </ol>		

**Staffing**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
Review job descriptions of Administration Staff	<p>Review roles using Bexley guidelines</p> <p>Amend job-descriptions</p> <p>Consult with staff and unions</p>	2007/08	Process completed in accord with guidelines
To improve pastoral support to challenging pupils.	<ol style="list-style-type: none"> <li>1. Appoint a Learning Mentor</li> <li>2. Induction and training.</li> </ol>	<p>Apr 2007</p> <p>Apr 07 - Jul 08</p>	<p>Improved pupil behaviour for targeted pupils.</p> <p>Learning Mentor is fully aware of school processes, policies and procedures.</p>
To improve performance management.	<ol style="list-style-type: none"> <li>1. Attend courses outlining the new regulations.</li> <li>2. Cascade information to teaching staff.</li> <li>3. Amend our current approaches to accord with the new regulations.</li> </ol>	Summer 2007	<ol style="list-style-type: none"> <li>1. Procedures operational from Sept 2007 and all teachers demonstrate an understanding of their role and the role of the mentor and coach.</li> <li>2. Standards of teaching improved.</li> </ol>
To review staff training and support.	<ol style="list-style-type: none"> <li>1. Prepare for Investors in People assessment.</li> <li>2. Undergo the IIP assessment.</li> <li>3. Devise an action plan for further improvement.</li> <li>4. To include the SENCO and main secretary in the Core Team.</li> </ol>	<p>Apr 2007</p> <p>Jun 2007</p>	Staff report they are given feedback on their performance and are

**Staffing**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
To further improve Literacy.	<ol style="list-style-type: none"><li>1. Appoint a Literacy Leader.</li><li>2. Induction of Literacy Leader.</li></ol>	Apr 2007 Sept 07 - Jun 08	Literacy targets achieved.
To enhance staff well-being	<ol style="list-style-type: none"><li>1. Analyse questionnaire</li><li>2. Interview staff individually and in groups</li><li>3. Develop a solution-focus approach for all staff to assist with an action plan.</li><li>4. Form a Well-Being team.</li><li>5. Re-subscribe to enhanced Well-Being support service (which includes an advice line).</li><li>6. Well-Being co-ordinators to act as catalysts for solutions.</li></ol>	Summer 07 to Apr 08	Improved survey response in 2008.

**Assessment**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
To further enhance pupil progression.	1. Introduce Raise-on-Line data to teaching staff.	Sept/Oct 07	5% improvement on tests in Yrs 3/4.
To further improve writing standards.	1. Agreement trialing for writing in each year group. 2. Literacy Leader to monitor guided writing evaluations and to give advice.	Sept 07 - Jul 08	5% improvement on writing tests in Yrs 3/4.

**Parents, Community & Environ**

<b>OBJECTIVES</b>	<b>KEY TASKS</b>	<b>TIME TARGETS</b>	<b>SUCCESS CRITERIA</b>
To improve ecological practices	Appoint a TA to support the Eco co-ordinator.	Sept 07	Eco co-ordinator reports that all administration tasks are now completed by the TA.
To improve the information given to parents and learning advice for pupils	Information set up on school website  Schedule devised of Year Group parents meetings and two core subject meetings	Apr 07 to Jul 08  July 07	Improved response (at last 5%) to the statements: The school provides clear info how I can help my child improve with their school work. 2. I think the school keeps me well informed of how my child is doing
To improve Healthy School practices.	Appoint a TA to support the Healthy Schools co-ordinator.	Sept 07	Healthy Schools co-ordinator reports that all administration tasks are now completed by the TA.

**Bedonwell Junior School - Budget 2007/08**

CFR/ Budget Detail	Budget 2007/08
<b>Staff costs - payroll (Gross)</b>	
E01 Teaching Staff	£889,243
E02 Supply Staff	£20,600
E03 Education Support Staff	£126,352
E04 Premises Staff	£44,887
E05 Admin & Clerical	£73,716
E07 Cost of Other Staff - mds	£26,524
E09 Staff Development & Training	£20,000
<b>Income - Grant Codes</b>	
I01 Standards Fund Grants	-£5,000
I01 Teachers Pay Reform Grant	£0
I03 Reimbursable SEN support	-£15,000
<b>Sub-total</b>	<b>£1,181,322</b>
<b>Premises costs</b>	
E12 Building Maintenance/Imp	£20,500
E12 Repairs	£11,275
E13 Grounds Maintenance/Imp	£8,350
E14 Building Contracts	£6,080
E14 Cleaning & Caretaking Materials	£2,420
<b>Sub-total</b>	<b>£48,625</b>
<b>Occupancy costs</b>	
E15 Water/Sewerage	£5,000
E16 Energy	£18,000
E17 Rates	£20,606
<b>Sub-total</b>	<b>£43,606</b>
<b>Learning resources</b>	
E19 Learning Resources	£35,000
E19 General Exp	£5,500
E20 ICT Learning Resources	
<b>Sub-total</b>	<b>£40,500</b>
<b>Administration</b>	
E22 Telephones	£2,180
E22 Office	£5,720
E22 First Aid	£430
E22 Photocopier	£2,130
E22 Swimming	£7,460
E22 Periodicals	£2,390
E25 Catering Supplies	£12,202
<b>Sub-total</b>	<b>£32,512</b>
<b>Contracts &amp; Insurance</b>	
E22 Admin Contracts	£25,000
E10 Supply Teacher Insurance	£9,200
E23 Other Insurance Premiums	£11,155
<b>Sub-total</b>	<b>£45,355</b>
<b>GROSS EXPENDITURE (E)</b>	<b>£1,391,920</b>
<b>Income</b>	
I07 Other Grants	£0
I08 Income from Facilities & Services	£0
I08 Lettings	£0
I08 Interest	-£5,000
I13 Donations	£0
<b>GROSS INCOME (I)</b>	<b>-£5,000</b>
<b>NET EXPENDITURE (E+I)</b>	<b>£1,386,920</b>
<b>SURPLUS/ - ( SHORTFALL)</b>	<b>£16,415</b>

£1,403,335

## Building Programme

2007/08

1	Guttering or Flat repairs	£5,000
2	Improvements in nature area	£5,000
3	Improvements to DT area to develop a work area for staff	£2,500
4	Critical doors / windows for 3.16	£4,000
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		<b>£16,500</b>
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### Projects for the future

Repaint the staff toilets  
Deeper classroom cupboards  
Paint classrooms & corridors  
Car Park markings (including disabled bay)  
Additional repairs to old boys' toilet  
Replace 5 classroom sinks  
Finish replacing top section of Critical windows  
Playground paths – resurface  
Treat wood cladding  
Floor covering for resources room  
Extra room for small groups  
Upgrade CCTV – Reception area  
Improve roof barriers  
Security Gates (Car Park)  
Critical doors - Music Room  
Critical doors - Maths Room  
Fencing (School field adjacent to King Harold's Way)  
Fencing to divide clinic & school  
Asset Management repairs