

Using MS Outlook

It is also possible to send and receive your LGfL mail using other software such as **Outlook** or **Outlook Express**.

There is a specific help file for this online but the important settings to know are as follows:

Incoming mail server = **pop3.lgfl.net**

Outgoing mail server = **smtp.lgfl.net**

This means that you could collect and manage all your LGfL mail using your favourite interface with all the advanced features it contains.

The screenshot shows the 'E-mail Accounts' dialog box with the following fields and options:

- User Information:**
 - Your Name: Chris Wood
 - E-mail Address: chris.wood@greenwich.gov
- Server Information (circled):**
 - Incoming mail server (POP3): pop3.lgfl.net
 - Outgoing mail server (SMTP): smtp.lgfl.net
- Logon Information:**
 - User Name: cwood.greenwich.lgfl
 - Password: *****
 - Remember password
 - Log on using Secure Password Authentication (SPA)
- Test Settings:**
 - Test Account Settings ...
 - More Settings ...
- Navigation:**
 - < Back
 - Next >
 - Cancel

N.B. Note that in order to send mail through LGfL as well as receive it your logon information will need to be specified for both aspects. You can access the settings for outgoing mail via the **more settings** button above.